

Siemens Competition
Math : Science : Technology
Competition Checklist

- Complete the registration online.
- Review the Confirmation Page online for accuracy. You are given an option to make corrections online prior to submitting.
- Once you have submitted your registration, print and proof the Confirmation Page, making any corrections in ink. Obtain the appropriate signatures from your high school (or relevant district official), parent(s), and team members on the original Confirmation Page.
- Complete the Supplemental Form.
- Complete the Abstract and Executive Summary for your project and be sure to include your project title.
- If your project used vertebrate animals (including materials from vertebrates) or human subjects, complete the Qualification Questions for Vertebrate Animals/Human Subjects.
- Review your research project to ensure you have not used names of student(s), high school(s), mentor/advisor(s), affiliated research organization(s), acknowledgements(s), or terminology that depicts your gender (e.g. "he" or "she").
- Review the citations and references to ensure proper format for the discipline.
- Review report for spelling and grammatical errors.
- Keep within the 18-page maximum limit that includes the introduction, data, illustrations, text, and appendices.
- Assemble three sets of your project (one original and two copies) of the following:
 - Confirmation Page
 - Supplemental Form
 - Abstract
 - Executive Summary
 - Research Report (all graphics and colors must be clear on all copies)
 - Qualification Questions for Vertebrate Animals/Human Subjects (if applicable)
 - References
- Staple each set in the upper left hand corner.
- Copy your Abstract, Executive Summary, Research Report, Qualification Questions for Vertebrate Animals/Human Subjects, and References to a CD-ROM. The individual or team leader's name and the project confirmation number must be noted directly on the CD-ROM. Please print legibly with a permanent marker or affix a typed label.
- Provide the Mentor Form to your mentor to complete. Be sure to give your mentor sufficient time to complete and submit the form. Inform your mentor to send **the original plus three copies (four total)** to be received by 5 p.m. Eastern Time on October 3, 2011. If you prefer, place the original Mentor Form and three copies in a sealed envelope and mail it with your project.
- Mail three sets of your project and the CD-ROM to be **received** by 5 p.m. Eastern Time on October 3, 2011.