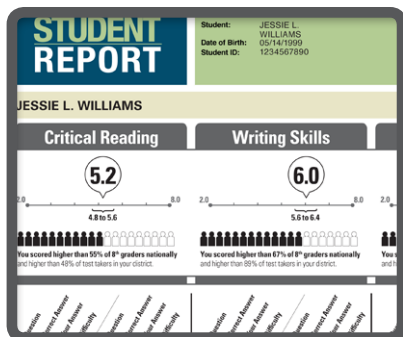


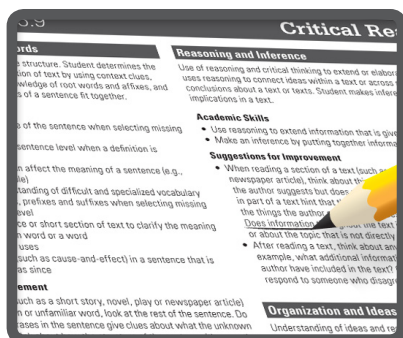
# How to Make Your Skill Improvement Action Plan



**1. Make sure you have the right tools and the resources you need.** To make your plan, you'll need:

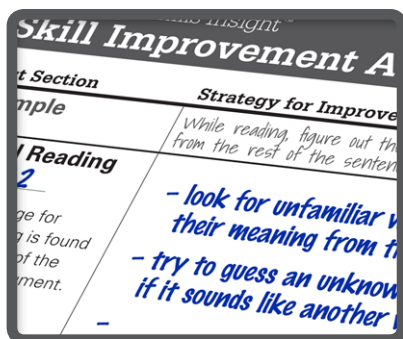
- ReadiStep™ Skills Insight™, Student & Parent Edition
- Skill Improvement Action Plan worksheet
- Your ReadiStep Score Report

You should also consider other resources you might need. For example, your parent(s) might be able to help you develop your plan. A teacher or counselor can also help, or you can ask someone to look over it with you once you've completed it.



**2. Learn about the skills and suggestions for improvement in your score range.**

In the ReadiStep Skills Insight document, find the pages for your score range in each test section. Starting with Critical Reading, read the description of each skill category, then read the "Academic Skills" and "Suggestions for Improvement" for students in your score range. As you review this information, underline or highlight areas to focus on.



**3. Choose suggestions to focus on each time you read or practice math, and write down your plan.**

Once you've read through the information for a given test section, review the pieces you marked as important. Write down key suggestions or strategies on your Action Plan worksheet. Be sure to fill in any information about resources you'll need to implement the plan. For example, a teacher might be able to provide practice questions, or you might need a dictionary to work on the reading skill you chose.



**4. Spend time on these activities each week. Review your plan regularly to track your progress.**

Remember that goals and action plans work best when they are SMART: **S**pecific, **M**easurable, **A**ttainable, **R**ealistic, and **T**ime-constrained. By using these guidelines and referring to the "Suggestions for Improvement" in the Skills Insight document, you can create an action plan that will help you strengthen your skills, and will put you on the pathway to success in high school.

# Skill Improvement Action Plan

Test Section	Strategy for Improvement (Goal, Activity, Task, etc.)	Resources Needed	Timeframe
<b>Example</b>	<i>While reading, figure out the meaning of unfamiliar words using clues from the rest of the sentence or paragraph.</i>	<i>A novel and a dictionary.</i>	<i>Read for 4 hours each week until January 31.</i>
<b>Critical Reading</b> Score _____ My score range for Critical Reading is found on page _____ of the Skills Insight document.			
<b>Writing Skills</b> Score _____ My score range for Writing Skills is found on page _____ of the Skills Insight document.			
<b>Mathematics</b> Score _____ My score range for Mathematics is found on page _____ of the Skills Insight document.			